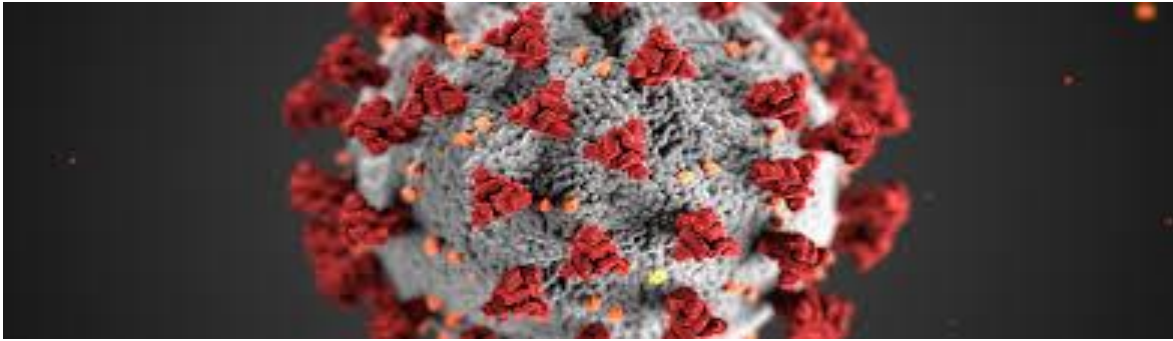


OFFICE POLICY REGARDING COVID-19 CORONAVIRUS



AS YOU ARE AWARE, THE CENTERS FOR DISEASE CONTROL AND PREVENTION HAS ISSUED WARNINGS AND PRECAUTIONS TO HEALTH-CARE PROVIDERS WORLDWIDE REGARDING CORONAVIRUS.

WE ARE TAKING EVERY PRECAUTION NECESSARY TO LIMIT THE EXPOSURE OF ANY VIRUS WITHIN OUR OFFICE, AND WE ASK THAT YOU HELP US BY PARTICIPATING IN THESE PRECAUTIONS.

1. UPON YOUR ARRIVAL TO OUR OFFICE, WE KINDLY ASK YOU TO CALL THE OFFICE TO BE COVID-19 SCREENED FROM THE PARKING LOT.
2. PLEASE DISINFECT YOUR HANDS PRIOR TO USING ANY PENS TO FILL OUT ANY DOCUMENTS WE MAY NEED FROM YOU.
3. WE WILL BE TAKING EVERYONE'S TEMPERATURE BEFORE THEIR APPOINTMENT AS AN ADDITIONAL SCREENING PROCEDURE.
4. PRE-APPOINTMENT MOUTHRINSES WITH HYDROGEN PEROXIDE WILL BE DONE ON ALL PATIENTS.
5. IF USING THE RESTROOM OR EXITING AND REENTERING OUR OFFICE, WE ASK THAT YOU REWASH YOUR HANDS WITH SOAP AND WATER AND OR USE THE HAND SANITIZER PROVIDED UPON REENTRY.
6. PLEASE INFORM US IF YOU ARE CURRENTLY EXPERIENCING A FEVER, COUGH, OR DIFFICULTY BREATHING.
7. PLEASE NOTE THAT WE WILL BE INCREASING SOCIAL DISTANCE, ELIMINATING HANDSHAKING, AS A MEANS OF DECREASING POSSIBLE TRANSMISSION OF CORONAVIRUS (COVID-19).
8. PLEASE INFORM US OF ANY RECENT TRAVEL OUTSIDE OF THE US TO AREAS CONSIDERED LEVEL 3 PRECAUTION BY THE CDC. THIS INCLUDES THE FOLLOWING COUNTRIES: ITALY, ENGLAND, SOUTH KOREA, IRAN, AND CHINA (AS OF MARCH 31, 2020).
9. ALSO, PLEASE INFORM US IF YOU HAVE TRAVELED WITHIN THE U.S. TO NEW YORK, NEW JERSEY, WASHINGTON STATE, AND MICHIGAN.

**WE THANK YOU FOR YOUR CONSIDERATION
AND PARTICIPATION IN THESE OFFICE POLICIES**